



2025 NC-PC Pretreatment Certification Application

DEADLINE: Application, Fees and Documentation Must be Postmarked No Later Than Thursday **March 27, 2025.**

Please read the NC-PC Pretreatment Certification Eligibility Criteria carefully before completing the application.

Fee: Course & Exam \$400.00 (The Exam will be administered on Friday, May 2, 2025)

Fees are not refundable unless space in the class is unavailable, and we have a waiting list. Substitutions are accepted if the person substituting meets the qualification requirements of the Grade Level.

All courses have a maximum of 20 students. Class slots are on a first come, first served basis. Your application is not complete until a fully completed application along with payment is received. Applications received above 20 will be added to a waiting list in the order they were received. If a cancellation occurs the first person on the waiting list will be contacted. If they cannot attend the next person will be contacted and so on.

All courses require a minimum of 10 students to be held. If the class is canceled due to a lack of sufficient registration, course registration fees will be refunded.

Please print legibly or type all information (be sure to sign and have your supervisor sign the application)

Application for (please check one): Grade I Grade II Grade III

Name of Applicant: (As you wish it to appear on your certificate)

If you wish to obtain CEU's for attendance, please list your NC Wastewater Certification # _____

Job Title:

Employer:

Employer's Address:

City, State, Zip Code:

Employer's Phone Number:

Applicant's Direct Phone Number:

Applicant's E-Mail Address:

Applicant's mailing address if different than business address:

Actual Experience:

YOU MUST PROVIDE DOCUMENTATION OF ACTUAL HOURS OF EXPERIENCE. PLEASE BE SPECIFIC WHEN DESCRIBING YOUR JOB DUTIES. Describe each job task you are responsible for and how many hours per week you spend on average, on that task. For example: Industrial Inspections 10 hours/week; Industrial sample collection 20 hours per week; industrial data review 10 hours per week.

Check if Resume is attached. Resume may be substituted for the employment section if specific duties are listed.

Dates employed: _____
Employer: _____
Specific Duties: _____

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APPLICATION VERIFICATION: (to be completed by the Applicant)

I CERTIFY THAT I HAVE READ AND UNDERSTAND THE INFORMATION CONTAINED IN THIS APPLICATION AND IT IS COMPLETE AND ACCURATE TO THE BEST OF MY KNOWLEDGE. I UNDERSTAND THAT PROVIDING FALSE INFORMATION ON THIS APPLICATION MAY LEAD TO THE REVOCATION OF ANY AND ALL CERTIFICATES ISSUED TO ME BY THE NCPC PRETREATMENT PROGRAM CERTIFICATION BOARD.

I ALSO HEREBY STATE THAT I UNDERSTAND THAT THIS IS A VOLUNTARY CERTIFICATION AND THAT I WILL NOT CONTEST ANY FINAL DECISION MADE BY THE NORTH CAROLINA PRETREATMENT CONSORTIUM.

Applicant Signature: _____

Date: _____

SUPERVISOR VERIFICATION: (to be completed and signed by the Applicant's Direct Supervisor)

I have reviewed the completed application, find it true, accurate and complete to the best of my knowledge and recommend that the applicant be considered for certification by the board.

Supervisor's Name (print):

Supervisor's Signature:

Title:

Date:

Email:

Direct phone number:

ATTENTION APPLICANT:

- Review application to make sure all fields are completed and legible
- Include any attachments noted in the application
- Include payment by check or, if paid by credit card, copy of the receipt
- Make check payable to North Carolina Pretreatment Consortium
- Mail application package to: **Bill Gintert**
North Carolina Pretreatment Consortium
Pretreatment Certification
Charlotte Water
4222 Westmont Dr.
Charlotte, NC. 28217
or as a pdf: NCPCCertification@gmail.com

For questions, please call Bill Gintert at 980-200-2339.